



Board of County Commissioners Agenda Request



Requested Meeting Date:
Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p>Approve/Deny Motion</p> <p>Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
<p>Submitted by:</p>		<p>Department:</p>
<p>Presenter (Name and Title):</p>		<p>Estimated Time Needed:</p>
<p>Summary of Issue:</p>		
<p>Alternatives, Options, Effects on Others/Comments:</p>		
<p>Recommended Action/Motion:</p>		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		

**CONTRACT AGREEMENT FOR
AITKIN COUNTY AQUATIC INVASIVE SPECIES PREVENTION PLAN
SERVICES
BY AND BETWEEN
AITKIN COUNTY, MINNESOTA
AND
AITKIN COUNTY SOIL AND WATER CONSERVATION DISTRICT**

I
IDENTITY OF PARTIES

The parties to this contract shall be Aitkin County, located within Aitkin County, Minnesota and hereinafter referred to as “County” and Aitkin County Soil and Water Conservation District, a subdivision of the government of the State of Minnesota with office location in Aitkin, Minnesota, hereinafter referred to as “SWCD.”

II
DURATION

The County agrees to contract with the SWCD for services described in Section III below for the period commencing January 1, 2023, and continuing through December 31 2024.

An extension to this contract may be established if funding for AIS is continued to be received by the County. This extension will be mutually approved by the County and SWCD and is dependent on continued annual AIS fund allocations from the State of Minnesota to Aitkin County, and acceptable completion of duties by the SWCD, as outlined in Section III.

III
DUTIES AND RESPONSIBILITIES

This agreement provides for technical and administrative assistance to the County, provided by the SWCD, in coordinating, developing, and executing actions described in the Aitkin County Aquatic Invasive Species Prevention Plan.

IV
RECOMPENSE

Funds provided by the State of Minnesota to the County are available for payment to the SWCD for staffing and project costs incurred in the execution of the AIS Invasive Species Prevention Plan. Annual payments to the SWCD to cover SWCD staff time commitments to this project shall not exceed the AIS funds received by the County annually minus \$40,000 allocated to the Aitkin County Sheriff’s Department annually in (\$20,000 in July and \$20,000 in December), unless approved by the Aitkin County Board of Commissioners. Payments will be made when funds are received by the County to SWCD.

WORK PLANNING AND ACCOMPLISHMENT TRACKING

SWCD staff responsible for coordinating and/or completing work under this agreement will meet with the AIS Advisory Committee at regularly scheduled meetings to discuss work planning, next steps, and accomplishments to date. Much of the field work and public outreach called for within the Aitkin County AIS Work Plan will occur during the late spring, summer, and early fall seasons.

VI

GENERAL TERMS

1. Services specified in Section III of this contract may be sub-contracted to a third party by SWCD only with written approval from the AIS Advisory Committee.
2. This contract may be modified only if proposed modifications are mutually agreed by the County and SWCD.
3. This contract is subject to termination by either party providing the other party is given sixty (60) days notification of intent to terminate.
4. SWCD and the County will ensure compliance with the provisions of any Federal or State Audit Requirements.
5. SWCD and the County will ensure compliance with the provisions of any Federal, State, or local environmental regulations.

IN WITNESS, WHEREOF, the County has caused this contract to be duly executed on its behalf and the SWCD has caused the same to be duly executed on its behalf.

Aitkin County, Minnesota

Aitkin County Soil and Water Conservation District

Board Chair

Wayne Anderson

Board Chair

Dated: _____

Dated: 7/18/2023